



REAL ESTATE PROFESSIONAL ERRORS AND OMISSIONS INSURANCE RENEWAL APPLICATION

Note: Failure to submit a completed application in a timely manner could jeopardize your prior acts coverage.

Named Insured: \_\_\_\_\_

Policy No.: \_\_\_\_\_ Effective Date: \_\_\_\_\_ Pearl I.D.: \_\_\_\_\_

- Has your street, mailing address, phone, fax or e-mail address changed? If yes, please correct below.
Have there been any name changes, mergers, acquisitions, consolidations or other significant changes in the past year? If yes, please provide details on a separate sheet.

List all states in which the firm operates and the percentage for each state:

Street Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Contact Name: \_\_\_\_\_ E-mail and Website: \_\_\_\_\_

1. Real Estate Services: Please indicate the Applicant's total gross commission income or fees derived from each of the following real estate services.

Please note: Total gross commission income or fees are those which are paid to the Applicant for the listing or sale of real estate before commission or fees to sales persons representing the applicant firm, but after commissions or fees to other firms.

Table with 3 columns: Real Estate Services, Last 12 Months Commissions/Fees, Last 12 Months # of Transactions. Rows include Residential Sales and Leasing (1-4 Family Dwellings, Properties Owned by Applicant or Agent) and Non-Residential Sales and Leasing (Commercial Properties, Sale of Land).



Real Estate Services	Last 12 Months Commissions/Fees	Last 12 Months # of Transactions
Properties Owned by Applicant or Agent		
<b>Real Estate Consulting</b> (Provide a detailed explanation of services)		
<b>Other Services</b>		
Sale of Business Opportunities		
Real Estate Development or Construction		
Mortgage Brokering		
Real Estate Auctioning		
<b>Property Management</b>		
1-4 Family Residential		
Apartments		
Condominiums/Cooperatives		
Shopping Centers		
Office Buildings		
<b>Real Estate Appraising</b>		
Residential		
Commercial		
Right-of-Way		
<b>Referrals/BPO's/CMA's</b>		
<b>Other</b> (describe on separate sheet)		
<b>TOTALS</b>		

2. **Staff Information:** Please list the total number of staff for each of the following: (List each person only once, identifying their primary area of responsibility) **Please list each person only once, identifying, their primary areas of responsibility. Please include yourself in one of the categories.**

	Agents Earning More than \$20,000 in commission	Agents Earning Less than \$20,000 in commission	No Income
Real Estate Agents/Brokers/Independent Contractors			
REALTOR® Assistants (licensed & unlicensed)			
Property Managers			
Appraisers			
Auctioneers			
Mortgage Brokers			
Real Estate Consultants			
Referral Agents (referring only to applicant)			
Clerical			
Other (please describe)			
<b>TOTAL</b>			



Underwriting Information

- 3. Do at least 15% of all licensees hold a professional designation? (Such as GRI, Broker, Associate Broker)  Yes  No
- 4. Have at least 50% of all licensees participated in an accredited real estate continuing education program?  Yes  No
- 5. Does the Applicant offer a Home Warranty Program?  Yes  No
- 6. Does the Applicant use a standard contract form for the listing and sale of all Real Estate approved by a board of Realtors® or state association of Realtors®?  
**If No, Please explain on a separate sheet why nonstandard forms are used.**  Yes  No
- 7. Does any client represent more than 25% of the Applicant's annual income?  
**If yes, please provide details on a separate sheet. Please include: name of entity, percentage. Revenues from that entity and the expected percentage for the next 12 months.**  Yes  No
- 8. Do all of the Applicant's brokers and salespersons disclose to their clients, in writing, the legal nature of their relationship; (i.e., whether the salesperson is representing the buyer or the seller?)  Yes  No
- 9. During the last 12 months, what percentage of transactions did the applicant represent both the buyer and seller? \_\_\_\_\_ %
- 10. In the past year, what was the average value of properties sold by applicant? \$ \_\_\_\_\_
- 11. In the past year, what percentage of your overall transactions was derived from REO's/Foreclosures/Short Sales? \_\_\_\_\_ %  
  
If Question 11 is greater than 0%, does the applicant utilize a neutral third party loss mitigation service for all REOs/Foreclosures/Short Sale Transactions?  Yes  No
- 12. Does the Applicant have a written procedures manual, including procedures on how to handle complaints and compliance with Federal, State and Local statutes?  Yes  No
- 13. Does the Applicant have a formalized training program for all professionals and staff?  Yes  No
- 14. Does the Applicant's standard contract include wording that recommends the use of Alternative Dispute Resolution techniques, such as arbitration or mediation, to settle client disputes?  Yes  No

APPLICANT FRAUD NOTICE

NOTICE TO ARKANSAS APPLICANTS: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

NOTICE TO DISTRICT OF COLUMBIA APPLICANTS: WARNING: It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

NOTICE TO FLORIDA APPLICANTS: Any person who knowingly and with intent to injure, defraud, or deceive any insurance company files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.



**NOTICE TO HAWAII APPLICANTS:** For your protection, Hawaii law requires you to be informed that presenting a fraudulent claim for payment of a loss or benefit is a crime punishable by fines or imprisonment, or both.

**NOTICE TO MAINE APPLICANTS:** It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines, or denial of insurance benefits.

**NOTICE TO MARYLAND APPLICANTS:** Any person who knowingly and willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly and willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

**NOTICE TO NEW JERSEY APPLICANTS:** Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

**NOTICE TO NEW YORK APPLICANTS: All Commercial Insurance Forms, Except As Provided for Automobile Insurance:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

**NOTICE TO NEW YORK APPLICANTS: Automobile Insurance Forms:** Any person who knowingly makes or knowingly assists, abets, solicits or conspires with another to make a false report of the theft, destruction, damage or conversion of any motor vehicle to a law enforcement agency, the department of motor vehicles or an insurance company, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the value of the subject motor vehicle or stated claim for each violation.

**NOTICE TO NEW YORK APPLICANTS: Fire Insurance:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime. The proposed insured affirms that the foregoing information is true and agrees that these applications shall constitute a part of any policy issued whether attached or not and that any willful concealment or misrepresentation of a material fact or circumstances shall be grounds to rescind the insurance policy.

**NOTICE TO OHIO APPLICANTS:** Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

**NOTICE TO OKLAHOMA APPLICANTS: WARNING:** Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

**NOTICE TO PENNSYLVANIA APPLICANTS:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

**NOTICE TO UTAH APPLICANTS: Workers Compensation:** Any person who knowingly presents false or fraudulent underwriting information, files or causes to be filed a false or fraudulent claim for disability compensation or medical benefits, or submits a false or fraudulent report or billing for health care fees or other professional services is guilty of a crime and may be subject to fines and confinement in state prison.



NOTICE TO VIRGINIA APPLICANTS: It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

NOTICE TO WASHINGTON APPLICANTS: It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

NOTICE TO WEST VIRGINIA APPLICANTS: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

NOTICE TO ALL OTHER STATES APPLICANTS: Any person who knowingly and willfully presents false information in an application for insurance may be guilty of insurance fraud and subject to fines and confinement in prison. (Fraud Language last updated 02/10)

**AUTHORIZATION**

The applicant represents that the above statements and facts are true and that no material facts have been suppressed or misstated. Completion of this form does not bind coverage. Applicant's acceptance of the company's quotation is required prior to binding coverage and policy issuance. All written statements and materials furnished to the Company in conjunction with this application are hereby incorporated by reference into this application and made a part hereof.

Applicant: \_\_\_\_\_ Title: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Broker/Owner Name: \_\_\_\_\_

The applicant's signature will authorize Pearl Insurance to fax the quotation and other policy information to the fax number listed on Page 1 unless otherwise noted.  **No, do not fax.**

Insurance Agent Information	Name	Agent License Number
Mail To	<b>Pearl Insurance</b> 1200 East Glen Avenue Peoria Heights, IL 61616	<b>phone</b> 800.289.8170 <b>fax</b> 309.688.5820 www.pearlinsurance.com